DocuSign Envelope ID: D99C3CF7-8AF3-42DF-A98F-6AE1EFB0262A

# **APPLICATION FOR EXEMPTION FROM AUDIT**

LONG FORM

Silver Peaks East Metropolitan District 8390 E Crescent Parkway

Suite 300 Greenwood Village, CO 80111

Jason Carroll 303-779-5710

EMAIL Jason.Carroll@claconnect.com

FAX 303-779-0348

NAME OF GOVERNMENT

**CONTACT PERSON** 

**ADDRESS** 

PHONE

For the Year Ended 12/31/2020 or fiscal year ended:

#### **CERTIFICATION OF PREPARER**

I certify that I am an independent accountant with **knowledge of governmental accounting** and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME: Jason Carroll

TITLE Accountant for the District

FIRM NAME (if applicable) CliftonLarsonAllen LLP

ADDRESS 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111

PHONE 303-779-5710
DATE PREPARED March 8, 2021

RELATIONSHIP TO ENTITY CPA Firm providing accounting services to the District

PREPARER (SIGNATURE REQUIRED)

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES	NO	
	V	If Yes, date filed:

# DocuSign Envelope ID: D99C3CF7-8AF3-42DF-A98F-6AE1EFB0262A PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

\* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

NOTE: A	Attach additional sheets as necessary.	Governme	ntal Funds		Propriotory/F	iduciary Funds	
		Governme	marrunus		Proprietary/F	ductary Fullus	Please use this space to
Line #	Description	General Fund	Capital Fund	Description	Fund*	Fund*	provide explanation of any
	Assets			Assets			items on this page
1-1	Cash & Cash Equivalents	\$ 23	¢	Cash & Cash Equivalents	\$ -	\$ -	
1-2	Investments	\$ -	\$ -	Investments	\$ -	\$ -	-
1-3	Receivables		\$ -	Receivables	\$ -	\$ -	-
1-4	Due from Other Entities or Funds	\$ -	\$ -	Due from Other Entities or Funds	\$ -	\$ -	-
1-4		ъ -	ъ -	Other Current Assets	ф - e	\$ -	-
4.5	All Other Assets [specify]	•	•		ъ -	· .	-
1-5	Receivable from County Treasurer	\$ 1	,	Total Current Assets	· .	\$ -	_
1-6	Property Tax Receivable	\$ 152		Capital Assets, net (from Part 6-4)	\$ -	\$ -	_
1-7		\$ -	\$ -	Other Long Term Assets [specify]	\$ -	\$ -	_
1-8		\$ -	\$ -		\$ -	\$ -	_
1-9		\$ -	\$ -		\$ -	\$ -	_
1-10		\$ -	\$ -		\$ -	\$ -	_
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS		•	(add lines 1-1 through 1-10) TOTAL ASSETS	•	\$ -	
1-12	TOTAL DEFERRED OUTFLOWS OF RESOURCES		\$ -	TOTAL DEFERRED OUTFLOWS OF RESOURCES		\$ -	
1-13	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 176		TOTAL ASSETS AND DEFERRED OUTFLOWS	-	- \$	
	Liabilities			Liabilities			
1-14	Accounts Payable	\$ 463		Accounts Payable		\$ -	
1-15	Accrued Payroll and Related Liabilities	\$ -	\$ -	Accrued Payroll and Related Liabilities	·	\$ -	_
1-16	Accrued Interest Payable	\$ -	\$ -	Accrued Interest Payable		\$ -	_
1-17	Due to Other Entities or Funds	\$ -	\$ -	Due to Other Entities or Funds		\$ -	_
1-18	All Other Current Liabilities	\$ -	\$ -	All Other Current Liabilities		\$ -	_
1-19	TOTAL CURRENT LIABILITIES	•	•	TOTAL CURRENT LIABILITIES		\$ -	_
1-20	All Other Liabilities [specify]	\$ -	\$ -	Proprietary Debt Outstanding (from Part 4-4)		\$ -	_
1-21	Deferred Property Tax	\$ 152		Other Liabilities [specify]:	•	\$ -	_
1-22		\$ -	\$ -		\$ -	\$ -	_
1-23		\$ -	\$ -		\$ -	\$ -	_
1-24		\$ -	\$ -		\$ -	\$ -	
1-25		\$ -	\$ -		\$ -	\$ -	
1-26		\$ -	\$ -		\$ -	\$ -	
1-27		\$ -	\$ -		\$ -	\$ -	
1-28	(add lines 1-19 through 1-27) TOTAL LIABILITIES	-	-	(add lines 1-19 through 1-27) TOTAL LIABILITIES		\$ -	
1-29	TOTAL DEFERRED INFLOWS OF RESOURCES	\$ -	-	TOTAL DEFERRED INFLOWS OF RESOURCES	\$ -	- \$	
	Fund Balance			Net Position			
	Nonspendable Prepaid	\$ -		Net Investment in Capital Assets	\$ -	- \$	
1-31	Nonspendable Inventory	\$ -	\$ -				
1-32	Restricted [specify]		\$ -	Emergency Reserves	*	\$ -	
1-33	Committed [specify]	\$ -	\$ -	Other Designations/Reserves	\$ -	\$ -	
1-34	Assigned [specify]	\$ -	\$ -	Restricted	\$ -	\$ -	
1-35	Unassigned:	\$ (439)	\$ -	Undesignated/Unreserved/Unrestricted	\$ -	\$ -	
1-36	Add lines 1-30 through 1-35			Add lines 1-30 through 1-35			
	This total should be the same as line 3-33			This total should be the same as line 3-33			
	TOTAL FUND BALANCE	\$ (439)	\$ -	TOTAL NET POSITION	-	- \$	
1-37	Add lines 1-28, 1-29 and 1-36			Add lines 1-28, 1-29 and 1-36			
	This total should be the same as line 1-13			This total should be the same as line 1-13			
	TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND			TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET			
	BALANCE	\$ 176	\$ -	POSITION	\$ -	- \$	

# PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governn	ental Funds		Proprietary/F	iduciary Funds	<b>.</b>
Line #	Description	General Fund	Capital Fund	Description	Fund*	Fund*	Please use this space to provide explanation of any
T	ax Revenue			Tax Revenue			items on this page
2-1	Property [include mills levied in Question 10-6]	\$ 157	- \$	Property [include mills levied in Question 10-6]	\$ -	\$ -	
2-2	Specific Ownership	\$	- \$	Specific Ownership	\$ -	\$ -	
2-3	Sales and Use Tax	\$	- \$ -	Sales and Use Tax	\$ -	\$ -	
2-4	Other Tax Revenue [specify]:	\$	- \$ -	Other Tax Revenue [specify]:	\$ -	\$ -	
2-5		\$	- \$ -		\$ -	\$ -	
2-6		\$	- \$ -		\$ -	\$ -	
2-7		\$	- \$ -		\$ -	\$ -	
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 164	- \$	Add lines 2-1 through 2-7 TOTAL TAX REVENUE		\$ -	
2-9	Licenses and Permits	\$	- \$ -	Licenses and Permits	\$ -	\$ -	
2-10	Highway Users Tax Funds (HUTF)	\$	- \$ -	Highway Users Tax Funds (нитг)	\$ -	\$ -	1
2-11	Conservation Trust Funds (Lottery)	\$	- \$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -	1
2-12	Community Development Block Grant	\$	- \$ -	Community Development Block Grant	\$ -	\$ -	1
2-13	Fire & Police Pension	\$	- \$ -	Fire & Police Pension	\$ -	\$ -	1
2-14	Grants	\$	- \$ -	Grants	\$ -	\$ -	]
2-15	Donations	\$	- \$ -	Donations	\$ -	\$ -	]
2-16	Charges for Sales and Services	\$	-   \$ -	Charges for Sales and Services	\$ -	\$ -	
2-17	Rental Income	\$	- \$ -	Rental Income	\$ -	\$ -	
2-18	Fines and Forfeits	\$	-   \$ -	Fines and Forfeits	\$ -	\$ -	
2-19	Interest/Investment Income	\$	\$ -	Interest/Investment Income	\$ -	\$ -	
2-20	Tap Fees	\$	- \$ -	Tap Fees	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets	\$	- \$ -	Proceeds from Sale of Capital Assets	\$ -	\$ -	
2-22	All Other [specify]:	\$	- \$ -	All Other [specify]:	\$ -	\$ -	
2-23		\$	- \$ -		\$ -	\$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 168	5 \$ -	Add lines 2-8 through 2-23 TOTAL REVENUES		\$ -	
	Other Financing Sources			Other Financing Sources			
2-25	Debt Proceeds	\$	- \$ -	Debt Proceeds	\$ -	\$ -	7
2-26	Developer Advances	\$ 94,650	\$ 19,854	Developer Advances	\$ -	\$ -	1
2-27	Other [specify]:	\$	- \$ -	Other [specify]:	\$ -	\$ -	]
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ 94,650	) \$ 19,854	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	<u> </u>	\$ -	GRAND TOTALS
2-29	Add lines 2-24 and 2-28		) \$ 19,854	Add lines 2-24 and 2-28		Φ -	
	TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 94,815	5 \$ 19,854	TOTAL DEVENUES AND STUED FINANCIAL SOURCES	\$ -	\$ -	\$ 114,669

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 -STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

3-32 Prior Period Adjustment (MUST explain)

Sum of Line 3-30, 3-31, and 3-32

This total should be the same as line 1-36.

3-33 Fund Balance, December 31

#### PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES **Governmental Funds** Proprietary/Fiduciary Funds Please use this space to Line # Description Description Capital Fund provide explanation of any Expenditures Expenses items on this page - | \$ 3-1 **General Government** 84.212 \$ 10,000 **General Operating & Administrative** Judicial Salaries \$ 3-2 \$ 3-3 Law Enforcement \$ \$ **Payroll Taxes** \$ \$ 3-4 \$ - | \$ **Contract Services** \$ - | \$ 3-5 **Highways & Streets** \$ - | \$ **Employee Benefits** \$ \$ 3-6 Solid Waste \$ Insurance \$ \$ 3-7 Contributions to Fire & Police Pension Assoc. \$ Accounting and Legal Fees \$ \$ \$ Health Repair and Maintenance \$ 3-8 \$ \$ 3-9 **Culture and Recreation** \$ \$ Supplies \$ \$ 3-10 Transfers to other districts \$ - | \$ Utilities \$ \$ \$ Contributions to Fire & Police Pension Assoc. \$ Other [specify...]: - | \$ - | \$ 3-11 3-12 \$ - | \$ Other [specify...] \$ \$ 3-13 \$ \$ - | \$ - | \$ Capital Outlay \$ - \$ Capital Outlay \$ - \$ 3-14 **Debt Service Debt Service** Principal Principal \$ 3-15 - | \$ 3-16 Interest \$ - | \$ Interest \$ - | \$ **Bond Issuance Costs** \$ **Bond Issuance Costs** \$ 3-17 - | \$ \$ **Developer Principal Repayments Developer Principal Repayments** 3-18 \$ \$ \$ - | \$ - | 3-19 **Developer Interest Repayments** \$ \$ **Developer Interest Repayments** \$ \$ 3-20 All Other [specify...]: \$ \$ All Other [specify...]: \$ \$ **GRAND TOTAL** 3-21 \$ \$ \$ Add lines 3-1 through 3-21 Add lines 3-1 through 3-21 \$ 3-22 84,212 \$ 10.000 94,212 TOTAL EXPENDITURES TOTAL EXPENSES 3-23 Interfund Transfers (In) \$ Net Interfund Transfers (In) Out \$ 3-24 Interfund Transfers Out \$ \$ Other [specify...][enter negative for expense] \$ \$ 3-25 Other Expenditures (Revenues): \$ - | \$ Depreciation \$ \$ Other Financing Sources (Uses) 3-26 \$ - | \$ (from line 2-28) \$ \$ **Capital Outlay** 3-27 \$ \$ 3-28 \$ **Debt Principal** (from line 3-15, 3-18) \$ 3-29 (Add lines 3-23 through 3-28) (Line 3-26, plus line 3-27, less line 3-24, less line 3-25) TOTAL TRANSFERS AND OTHER EXPENDITURES TOTAL GAAP RECONCILING ITEMS 3-30 Excess (Deficiency) of Revenues and Other Financing Net Increase (Decrease) in Net Position Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less Line 2-29, less line 3-22, plus line 3-29 10,603 | \$ 9,854 \$ Net Position, January 1 from December 31 prior year Fund Balance, January 1 from December 31 prior year report (11,042) \$ (9.854)\$

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

(439) \$

Net Position, December 31

Line 3-30 plus line 3-31

Prior Period Adjustment (MUST explain)

- This total should be the same as line 1-36.

\$

\$

11-10.5-101, et seq. C.R.S.)? If no, MUST explain:

PART 7 -	PENSION II	NFORMATIC	N	
Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
<ul> <li>7-1 Does the entity have an "old hire" firemen's pension plan?</li> <li>7-2 Does the entity have a volunteer firemen's pension plan?</li> <li>If yes: Who administers the plan?</li> </ul>			<b>V</b>	
Indicate the contributions from:				
Tax (property, SO, sales, etc.):	\$	-		
State contribution amount:	\$	-		
Other (gifts, donations, etc.):	\$	-		
TO	AL \$	-		
What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$	-		

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		PART8-B	<u>UDGET INF</u>	FORMATION		
	Please answer the following question by marking in the appropriate box		YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in	accordance with	V			
	Section 29-1-113 C.R.S.? If no, MUST explain: Did the entity pass an appropriations resolution in accordance with Section 29	-1-108 C R S 2	_			
8-2	If no, MUST explain:	1 100 0.11.0.1	✓			
If yes:	Please indicate the amount budgeted for each fund for the year reported					
	Fund Name	Budgeted Expendit	ures/Expenses			
	General Fund	\$	75,000			
	Capital Fund	\$	-			
		\$   \$	-			
	DAPT	9 - TAX PAYE	DIC DILL (	DE DICUTS (	TAROD)	
	Please answer the following question by marking in the appropriate box	9- IAA FAIL	IN 3 BILL C	YES	NO	Discourse this cases to avaid a survey least to a survey of a
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution	Article X Section 20	(5)12	[7]		Please use this space to provide any explanations or comments:
J-1	government from the 3 percent emergency reserve requirement. All government		. ,=	_	_	
	g		-	IEODMATIO	N	
		PART 10 - G	ENERAL IN	NEORMATIO	N	
	Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?				✓	10-4: Public improvements and related operations, maintenance
If yes:	Date of formation:					services including, but not limited to, water, sanititaion, streets and parks, and recreation.
10-2	Has the entity changed its name in the past or current year?				✓	
If Yes:	NEW name					
	PRIOR name					
	Is the entity a metropolitan district?			✓		
10-4	Please indicate what services the entity provides:					
	Please see additional comments box					
	Does the entity have an agreement with another government to provide service	es?			☑	
If yes:	List the name of the other governmental entity and the services provided:					
	Does the entity have a certified mill levy?			✓		
If yes:	Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ a					
	Bond Redemption mills					
	General/Other mills Total mills					
	Please use this space			ons or comments	not previously in	cluded:
		To provide any add	пона схрапац	sho or comments	not proviously in	olddod.

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		_	OSA USE ONLY		
Entity Wide:	General Fund		Governmental Funds		Notes
Unrestricted Cash & Investments	\$ 23 Unrestricted Fund Bala	1 \$	(439) Total Tax Revenue	\$ 164	
Current Liabilities	\$ 463 Total Fund Balance	\$	(439) Revenue Paying Debt Service	\$ -	
Deferred Inflow	\$ - PY Fund Balance	\$	(11,042) Total Revenue	\$ 114,669	
	Total Revenue	\$	94,815 Total Debt Service Principal	\$ -	
	Total Expenditures	\$	84,212 Total Debt Service Interest	\$ -	
Governmental	Interfund In	\$			
Total Cash & Investments	\$ 23 Interfund Out	\$	- Enterprise Funds		
Transfers In	\$ - Proprietary		Net Position	\$ -	
Transfers Out	\$ - Current Assets	\$	- PY Net Position	\$ -	
Property Tax	\$ 157 Deferred Outflow	\$	- Government-Wide		
Debt Service Principal	\$ - Current Liabilities	\$	- Total Outstanding Debt	\$ -	
Total Expenditures	\$ 94,212 Deferred Inflow	\$	- Authorized but Unissued	\$ 70,330,000	
Total Developer Advances	\$ - Cash & Investments	\$	- Year Authorized	11/10/2016	
Total Daveloner Penayments	\$ - Principal Evpense	¢			

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#### PART 12 - GOVERNING BODY APPROVAL

17411 12 00 1	12.4.1.10	
Please answer the following question by marking in the appropriate box	YES	NO
12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	✓	

#### Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

#### Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, each individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

	Print the names of ALL members of the governing body below.	A <u>MAJORITY</u> of the members of the governing body must complete and sign in the column below.
1	Full Name Michael Bird	I, Michael Bird, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.    3/29/2021     3/29/2021
	Full Name	I, Michael Cannon, attest that I am a duly elected or appointed board member, and that I have personally reviewed and
2	Michael Cannon	approve this application for exemption from audit.  Signed Date:  My term Expires: May 2022
	Full Name	I, Matthew Napier, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve
3	Matthew Napier	this application for exemption from audit. Signed
	Full Name	I, Bryan Reid, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this
4	Bryan Reid	application for exemption from audit.  Signed
	Full Name	I, Lars Monson, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve
5	Lars Monson	this application for exemption from audit.  Signed Date:  My term Expires: May 2023
	Full Name	
6		
	Full Name	
7		



CliftonLarsonAllen LLP www.CLAConnect..com

# **Accountant's Compilation Report**

Board of Directors Silver Peaks East Metropolitan District Weld County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Silver Peaks East Metropolitan District as of and for the year ended December 31, 2020, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Silver Peaks East Metropolitan District.

Greenwood Village, Colorado

Clifton Larson allen LLG

March 17, 2021



#### **Certificate Of Completion**

Envelope Id: D99C3CF78AF342DFA98F6AE1EFB0262A

Subject: Please DocuSign: SPEMD - 2020 Audit Exemption.pdf

Client Name: Silver Peaks East MD Client Number: 011-044937-00

Source Envelope:

Document Pages: 10 Signatures: 3 Envelope Originator: Certificate Pages: 5 Initials: 0 Marisol Gomez AutoNav: Enabled 220 South 6th Street

Envelopeld Stamping: Enabled Suite 300

Time Zone: (UTC-06:00) Central Time (US & Canada) Minneapolis, MN 55402

Marisol.Gomez@claconnect.com

IP Address: 75.71.13.95

Status: Completed

**Record Tracking** 

**Development Director** 

Status: Original Holder: Marisol Gomez Location: DocuSign

3/29/2021 3:48:49 PM Marisol.Gomez@claconnect.com

**Signer Events** Signature

DocuSianed by: Bryan Reid Bryan Reid BryanReid@forestar.com

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Accepted: 3/29/2021 3:56:42 PM ID: d0813cc6-d1f2-426b-a99e-5c36fc4f62ca

Matthew Napier MatthewNapier@forestar.com

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Accepted: 3/29/2021 3:56:04 PM

ID: 7162ead5-111f-4043-a47d-73398ded7278

mwbird@drhorton.com

In Person Signer Events

**Editor Delivery Events** 

Security Level: Email, Account Authentication

(None)

Mike Bird

Mike Bird BCF04664067A467..

Matthew Napier

D9AB1C2F0191449

Signature Adoption: Pre-selected Style Using IP Address: 165.225.11.55

Signature Adoption: Pre-selected Style

Signature Adoption: Pre-selected Style Using IP Address: 165.225.11.45

Using IP Address: 165.225.11.37

**Electronic Record and Signature Disclosure:** 

Accepted: 3/29/2021 3:53:26 PM

ID: 24f75928-c69a-4fc7-8833-4ab26a0133d4

Signature

**Timestamp** 

**Agent Delivery Events** 

**Status** 

**Status** 

**Timestamp** 

**Timestamp** 

**Timestamp** 

Sent: 3/29/2021 3:52:42 PM Viewed: 3/29/2021 3:56:42 PM Signed: 3/29/2021 3:57:13 PM

Sent: 3/29/2021 3:52:43 PM Viewed: 3/29/2021 3:56:04 PM Signed: 3/29/2021 3:56:12 PM

Sent: 3/29/2021 3:52:42 PM Viewed: 3/29/2021 3:53:26 PM

Signed: 3/29/2021 3:55:47 PM

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Summary Events Envelope Sent	Status Hashed/Encrypted	<b>Timestamps</b> 3/29/2021 3:52:43 PM
•		•
Envelope Sent	Hashed/Encrypted	3/29/2021 3:52:43 PM
Envelope Sent Certified Delivered	Hashed/Encrypted Security Checked	3/29/2021 3:52:43 PM 3/29/2021 3:53:26 PM
Envelope Sent Certified Delivered Signing Complete	Hashed/Encrypted Security Checked Security Checked	3/29/2021 3:52:43 PM 3/29/2021 3:53:26 PM 3/29/2021 3:55:47 PM

#### ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

## **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

#### Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

#### Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

#### To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

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